



P O Box 12691
Beaumont, Texas 77726
(409) 840-4600
(409) 840-4756 FAX

**Limousine/Towncar/Suburban
GUIDELINES
TERMS & CONDITIONS**

- Gratuity of 15% (driver tip) is included in the total price of rental.
- A valid credit card number is required to book a limousine.

Payments made by credit card of \$1000 or more will be charged a 2% service fee

- Your bill is based on the booking times and itinerary you provided. If booking time exceeds the time on your contract, additional usage will be charged at the regular hourly rate plus 15% gratuity to the credit card on file or collected by the driver at the end of the trip. There is a 3 hour minimum rental on Limo/Towncar & Suburban.
- A deposit of \$100.00 per car is due upon booking. Balance is due 10 days prior to the date of your booking.

CANCELLATION POLICY

- The deposit is fully refundable up to 10 days prior to booking date.
NO REFUND on cancellations after 10 days prior to date of booking.

SMOKING/ILLCIT DRUGS

- NO SMOKING OR ILLICIT DRUG USE IS ALLOWED AT ANY TIME.

RETURNED CHECKS

- NSF Fee: \$25.00

UNDERAGE PASSENGERS

- Passengers under the age of 16 must be accompanied by an adult.

CAR SEAT AGE CHILDREN

Customers must provide a car seat for any children lawfully required to be in one. They are to remain in that seat at all times. Any citations will be paid by customer.

UNRULY PASSENGERS

- Sun Travel reserves the right to discharge unruly passengers.

ALCOHOLIC BEVERAGES

- Alcoholic beverages are allowed in limousines, but are not provided by Sun Travel.

Underage drinking is not permitted. If evidence of alcohol or consumption of alcohol is found services stop and an adult is called!!

CLEANUP

- A cleanup fee of \$250.00 will be charged to the client in the event a limousine has to be cleaned professionally.

DAMAGES:

A charge of \$10.00 each will be assessed for broken glasses.

AIRPORT TRIPS

We are not responsible for late flights. Any additional time due to late flight arrivals will be billed to customer after the first thirty minutes. Please schedule time to allow for customs clearance if necessary.

X _____
Signature required – Fax back as soon as possible

X _____
Date